

SECRET

Sept

Deputy Chief, FBID

29 July 1955

Administrative Officer, FBID

Notes for the Progress Report

1. Approval was received for the installation of two vending machines at the East Coast Bureau. Installation is at employees expense and all profits are to be used for the benefit of the group.

2. A Mercury Station Wagon was received by the West Coast Bureau as a replacement vehicle.

3. [] completed his two year training at the Russian Institute and was assigned to OCI during the Summit Conference. He returned to FBID duty on 27 July.

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4. 36 additional FBID employees received notices of career service.

5. FBID has received the blessing of the Assessment and Evaluation Staff to administer certain Agency tests at the West Coast Bureau. Test material is being prepared for transmittal in September and will include the Otis, the General Information, the Correctness and Effectiveness of Expression and an appropriate speed of reading test.

6. Effective 22 July, the Table of Organization of the German Bureau was increased by one native Teletype Operator.

7. Security Division approved an exception to []

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8. All questions in two areas of concern were resolved satisfactorily.

a. Per diem payments to dependents in case of evacuation.

b. FBID's automatic inclusion in the forthcoming Standardized Education Allowances.

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9. During July two employees entered on duty and five were transferred or resigned. FBID on-board classified strength on 31 July was six under ceiling.

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